



**ធនាគារប៊ូយ៉ុងខ្មែរ**

**BOOYOUNG KHMER BANK**

**Post: Loan Recovery Officer Urgent (Siem Reap Province)**

Booyoung Khmer Bank (BKB) is a fully licensed commercial bank operating Cambodia since 2008, offering a full range of commercial banking products and services. Due to further business expansion, we are looking for qualified and highly motivated candidates to full in various positions as listed below:

**Duties:**

- Provide legal consulting to BM, and CO.
- Develop strategy for bad loan collection
- Control weekly portfolio quality in branch
- Prepare complaints to authorities on overdue loan clients
- Issue the reminding letter on payment overdue and submit to clients
- File suit to court and monitor the court proceeding.
- Cooperate with BM, and CO to manage loan quality and collect NPL
- Produce weekly and monthly collection report of NPL, and achievement
- Find out the root cause of NPL and develop strategies for recovery actions
- Do other tasks assigned by line manager.

**Requirements:**

- Bachelor degree in Law or other related fields
- At least two-year experience in loan recovery
- Knowledge related to MFI or Banking Sector is a must
- Self-motivated, flexible and proactive
- Good at problem solving and negotiation skill with all levels
- Good interpersonal and communication
- Good attitude and team work spirit
- Strong commitment to work under pressure and be willing to frequency travel
- Good English both writing and speaking skill.
- Good at computer skills (MS office, e-mail/internet)

**How to Apply:**

Interested candidate, please submit CV and Cover Letter with stating your *expected salary* by via email or office address below, no later than **10<sup>th</sup> October, 2023**. Only shortlist applicants will be contacted for interview.

**Contact Details:**

**Address:** No. 86-88, St. 41 Preah Norodom Blvd, Sangkat Chey Chumneas, Khan Daun Penh, Phnom Penh, Cambodia.

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